

To: Fine, Steven[fine.steven@epa.gov]; Brown, Byron[brown.byron@epa.gov]; Dolph, Becky[Dolph.Becky@epa.gov]; Gottesman, Larry[Gottesman.Larry@epa.gov]; Tyree, James[Tyree.James@epa.gov]; Donaldson, Yerusha[donaldson.yerusha@epa.gov]; Young, Brenda[young.brenda@epa.gov]; Hope, Brian[Hope.Brian@epa.gov]
Cc: Jacks, Susan[Jacks.Susan@epa.gov]; Jones, Tawaunna[Jones.Tawaunna@epa.gov]; Jones-Parra, Lisa[Jones-Parra.Lisa@epa.gov]; Grogard, Megan[Grogard.Megan@epa.gov]
From: Appleby, Michael
Sent: Mon 10/2/2017 7:03:02 PM
Subject: RE: FOIA team
[FOIA priority project agenda 3 Oct.docx](#)
[FOIA project overview.docx](#)
[2017 08 28 Priority Area Kaizen FOIA process.pptx](#)
[A3 Template.pptx](#)

Good afternoon all, please see attached agenda and project documents. Look forward to speaking with you all tomorrow!

Mike Appleby
EPA Region 7 | Program Operations & Integration Branch
913.551.7626 | appleby.michael@epa.gov

-----Original Appointment-----

From: Fine, Steven
Sent: Friday, September 29, 2017 12:36 PM
To: Fine, Steven; Brown, Byron; Appleby, Michael; Dolph, Becky; Gottesman, Larry; Tyree, James; Donaldson, Yerusha; Young, Brenda; Hope, Brian
Cc: Jacks, Susan; Jones, Tawaunna; Jones-Parra, Lisa; Grogard, Megan
Subject: FOIA team
When: Tuesday, October 03, 2017 12:00 PM-12:45 PM (UTC-05:00) Eastern Time (US & Canada).
Where: DCRoomARN5014/DC-AR-OEI

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Participants:

Byron Brown

Mike Appleby (Region 7) (Facilitator)

Becky Dolph (OGC) (OGC may later change representative)

Steve Fine (OEI) (Lead)

Larry Gottesman (OEI)

James Tryee (Region 10)

Yerusha Donaldson (Region 6)

Brenda Young (observer, OEI/Lean Action Board)

Brian Hope (OA)

As of September 28, 2017: Meeting scheduled per SFine request.-Susan

As of October 2, 2017: Meeting conference line changed to facilitate more callers.-
Susan